



**CHERIE K. BERRY**  
COMMISSIONER

**SCOTT MABRY**  
ASSISTANT DEPUTY COMMISSIONER  
OCCUPATIONAL SAFETY AND HEALTH DIVISION

**MEMO COV 3**

**To:** OSH Division  
**From:** Scott Mabry, Assistant Deputy Commissioner *Scott Mabry*  
**Date:** November 6, 2020  
**Re:** Use of OIS Coding to Identify Remote COVID-19 Inspections  
N-10-COVID-19 REMOTE

On November 4, 2020, the Occupational Safety and Health Administration (OSHA) issued a memorandum regarding the tracking of entirely remote inspections for COVID-19-related complaints, referrals or fatalities. The code N-10-COVID-19 REMOTE will be entered under the Optional Information section for all COVID-19 inspections conducted completely offsite.

Per this memorandum, the Occupational Safety and Health (OSH) Division of the North Carolina Department of Labor adopts the above-mentioned OSHA enforcement procedure for use in North Carolina. The referenced memorandum is attached.



November 4, 2020

MEMORANDUM FOR: REGIONAL ADMINISTRATORS  
STATE PLAN DESIGNEES

THROUGH:

AMANDA EDENS   
Deputy Assistant Secretary

FROM:

PATRICK J. KAPUST, Acting Director  
Directorate of Enforcement Programs

SUBJECT:

Use of OIS Coding to Identify Remote COVID-19 Inspections  
N-10-COVID-19 REMOTE

In order to better assess the impact of OSHA's enforcement response during the COVID-19 pandemic, the agency shall track entirely remote inspections for COVID-19-related complaints, referrals, or fatalities. Effective immediately, CSHOs shall enter the code N-10-COVID-19 REMOTE under the Optional Information section in the OSHA Information System (OIS) for all COVID-19 related inspections that are conducted completely offsite. In addition, Regions shall also retroactively code all COVID-19- related remote inspections conducted since February 1, 2020. State Plans are strongly encouraged to begin using the N-10-COVID-19 REMOTE code as well, so that data can be gathered on a nationwide basis.

All inspections involving COVID-19 hazards that have been conducted *completely* remotely should be coded. For additional information on the agency's enforcement response plan, please refer to the May 9, 2020 memorandum entitled Updated Interim Enforcement Response Plan for Coronavirus Disease 2019 (COVID-19). The document can be found on OSHA's public web site at: <https://www.osha.gov/memos/2020-05-19/updated-interim-enforcement-response-plan-coronavirus-disease-2019-covid-19>.

This memorandum will take effect immediately and remain in effect until further notice.

cc: DCSP  
DTSEM  
DAP