

Jennifer Haigwood - Director's Office

- OSH Division Quality Policy / Action Request Form – Kim asked Judyth why this information was missing from our SOAR draft.
 - The Action Request Committee has not been active since COVID; however, Ric has received and logged several request forms. Nicole will check with Ric for an update.
 - We need to ensure all Division staff are aware of the action request process and where to find the form.
 - We also need to revive a more formal process for the committee to meet, discuss and process the requests (perhaps on a scheduled, quarterly basis).
- Candidate filing for all November 2024 races opened on Monday, December 4 and closed on Friday, December 15. At the end of the filing period, five candidates had filed to run for Commissioner of Labor – one democrat and four republicans. The primary election for the republican nomination for Labor Commissioner (and all others races with primaries) will be held on March 5.
- Federal OSHA hosted two regulatory update meetings for state plan representatives:
 - Wednesday, Dec. 20 – Injury Tracking Application Rollout Update – data collection begins today, Jan. 2.
 - Thursday, Dec. 21 – Announcement regarding a proposed update to standards for emergency responders including firefighters, emergency medical service providers and technical search and rescue workers. OSHA plans to publish the proposed rule sometime this month. A lengthy public comment and public hearing process will follow. A final rule isn't expected until at least 2025.
 - Power Points for both regulatory updates are available.
- Thanks to the district offices for hosting festive and fun holiday celebrations! Happy New Year to all, 2024 will be a great year!
- Next BC meeting is scheduled for January 16.

Paul Sullivan – Assistant Director's Report

- Next week is the IH Sampling class in Charlotte. Attendees will need to bring their laptops, calculators, sampling forms, and at least one sampling pump/dosimeter. We should be able to get the rest of the sampling equipment (e.g., sampling trains, calibrators, etc.) from the lab in the Charlotte office. There are still some open slots in the class. If you have an HCO who currently does little or no air/noise sampling, this is a good chance to get them some more experience.
- I'll be sending out numbers and lapse time data for Q1 of FY204 in the next few days (to allow time for any inspections last week to be entered into OE). BCs and supervisors should

be paying close to the data as we go through the year. It's important to meet our inspection goal this year.

- I'll be reaching out to the BCs to schedule a meeting to brainstorm on lapse time. I've recently noticed multiple instances where CSHOs are holding simple files until 160+ days – or district supervisors are waiting 60-90 days before finally reviewing relatively easy files in their queue.
- My to-do list also includes updating the Strategic Plan spreadsheet on the F: drive, mainly to eliminate the numbers for both East and West. Just one total will be provided similar to the monthly OSH Update numbers.
- I'll be doing an OSHA Update presentation Thursday at lunch for the ASSP Tarheel Chapter

Wanda Lagoe – Education, Training and Technical Assistance Bureau

- Safety Awards Applications are now online and active.
- Both Safety Trainer positions have closed. Have one list of applicants and are waiting for the other list.
- Marcy will be sending out an email soon regarding the scheduling of core courses. Those already firmed up are the IH Basics (next week), respiratory protection (February) course and the Legal Aspects (March) course.
- Need to finalize OPN 145. Waiting on the OSH Director's Office.

Kevin O'Barr - Consultative Services Bureau

- Shirley Curtis is off this week. Contact Jackie Haley if there are any CSB admin needs.
- CSB has some new marketing videos in the final draft stages and should be released this month.
- CSB is reaching out to the smaller employers in the newly added NAICS for the expanded Warehousing SEP.

Beth Rodman- Agricultural Safety and Health Bureau

- Preocc Stats: 1302 registrations; 80 inspections conducted, 22 certificates issued, 1 provisional.
- ASH IT program: New program is live. Brian has been in the field training staff. Growers are adjusting.
- Currently have three employees out on FMLA.
- Gold Star event is Feb 1 at McKimmon Center
- Compliance: 3 CFR cases. One forklift fatality meeting was held on 8/24/23. Two heat fatalities one was opened on 8/21/23, second on 9/6/23.
- Current meetings/groups - Farmworker Vaccine Plan Project Management Team Advisory Group (once per month)

Anne Weaver – Planning Statistics and Information Management Bureau

- There are currently approximately 40 non-responders for the 2023 Public Sector Injury and Illness Survey. PSIM will continue our efforts to collect these surveys until mid-January and will then forward the remaining non-responders to Compliance to hopefully be successful in collecting this data.
- Karen Padgett is back working with PSIM around 15-20 hours per week for the next 3-4 months. Since coming back part-time beginning in early November 2023, her main focus has been to process the establishment update forms that were pending from Compliance and Consultative Services. All these requests have been processed as of last week.
- Karen is working with Federal OSHA to provide PSIM with the necessary data required for the random selection process of our General Industry Targeting Schedule. We are hoping that the new, annual assignments will be posted by mid-February.

Nicole Brown- East Compliance Bureau

- Staffing
 - Bruce Miles officially retired on 12/29/23.
- District 10
 - Conducted two informal conferences for CFR files
 - Clearwater Enterprises Camp Clearwater – IC conducted on 12/28/23 which was the 20th day, no change letter hand provided to employer; BC need to draft IC notes and upload in OE.
 - Jerusalem Meats – this SA was forwarded to Directors Office and awaiting to be signed off on settlement authorization form, need to be mailed out by 1/4/24.
- District 9
 - Three CFR files written by CSHO in training Roxie Paker. These inspections were opened with CSHO Herron. (YB Torres Framing (318271111; no citations), Alacran Framing (318271012; 3 citations), and Century Communities; 318271129, no citations)
- District 8
 - Two remaining files (Gardner Roofing and Modern Mechanical) on a multi-employer site still with BC Brown needing review; they are all essentially the same and the BC has advised CSHO/DS to take the comments on other three files and apply to these inspections due to the pending 6-month statute of limitation.
 - Aces LLC dba Little Caesars Pizza 318274529; CSHO Mills (1 violation – GDC)
 - Home Depot 318278447; CSHO Mills (no citations)
 - Asplundh Tree Expert 318274990; CSHO Smith (no citations)
- District 7

- Three CFR files (multi-employer site) with BC. (Wagler Custom Homes; 318271137- 1 citation, Ramirez Framing; 318271145 – 1 citation, and Buckingham Construction; 318270972 – no citation)
- OEMD
 - DSs are now handling all of their complaints/referrals until OEMD position is filled
- Complaint Desk
 - position # 60013093 is posted.
 - CD was able to get their inbox down prior to the holiday break according to the CD Supervisor; 31 emails in inbox this morning.
- Office updates
 - No new updates on the new phone system
- Holiday Schedule
 - LBT had a holiday luncheon on 12/20; I was on leave but heard it was full of fun and laughter.

Lee Peacock -West Compliance Bureau

Judyth Forte – State Plan Coordinator

- SOAR was submitted on December 14th to Kim.
- FAME – Kim has been asking for information to complete her FAME report.
 - * Clarify SPA dates
 - * Staffing
 - * Asking for additional information on Internal reviews /audits completed by DOL specifically Action Requests. (Do we need to revamp/re start this process) When FOM or Policies and Procedures need to be changed they should formally go through this process. We are held accountable to follow our Policies and Procedures and this shows we has a system of checks and balances to make sure that we follow them. If there is a deviation, we identify them and correct them.
- NOK - Pierce Leaf Co – 318270410. NOK in Mexico. I got an email asking for updates. Emailed ASH to follow up with her.