

Bureau Chief Meeting

11/7/23

Jennifer Haigwood - Director's Office

- Commissioner Dobson met with Scott, Jill, Julie Ryan, me, Wanda, and Hollis last week to discuss the provision in the budget that eliminated the OSH Division's verbatim rulemaking exemption. We are working on a strategy for next year's legislative short session to either reverse the "repeal" or come up with a compromise position.
- OSH Advisory Council meeting – Last week's meeting was well attended by council members and NCDOL staff. A big thanks to Matt Gruber, Griselle Negron and Harriet Hopkins for special presentations. And, as always, thanks to Wanda for the OSH Update.
 - We are already planning for next May's meeting, with the ASH Bureau tentatively on the agenda to discuss their group's work. Please feel free to share any other ideas for the next meeting.
- Paul, Scott and I met with representatives from Dollar Tree / Family Dollar regarding the federal OSHA corporate settlement agreement that was reached in August. This meeting was arranged through Victoria Voight whose firm represents DT/FD.
- I attended the Whiting Turner / Wolfsped partnership signing ceremony yesterday with Bruce Pearson (partnership chair), Nicole Brown and other members of the OSH partnership team. The event wrapped up with a driving tour of the site.
- NCDOL Leadership Team meeting – next Tuesday, November 14 at 10 am.
- Quarterly Compliance Supervisor meeting – next Thursday, November 16 at 10 am.
- Next BC meeting, scheduled for November 21, is cancelled – this is Thanksgiving week. We will meet again on Tuesday, Dec. 5.

Paul Sullivan – Assistant Director's Report

- We currently have a supervisor meeting scheduled for 11/16/23 in Asheboro. I know we have three supervisors from the West who are sending substitutes (McGuire, Crawford, and Maedje).
- We're meeting tomorrow to discuss including CSHO notes in the case file. We really only have two choices – put them in the Documents or shred them once the file is complete.
- We will also be discussing the language in the FOM that discourages the use of audio/video recording devices. Other states use the equipment as a normal part of their inspections.
- I'm doing an "OSHA Update" presentation for Scott Insurance on November 15th.

- Here are some of my upcoming leave dates:
 - Thursday, 11/9 (afternoon)
 - Friday, 11/17 and Monday, 11/20 (Charleston Softball Tournament)
 - Friday, 12/15 (afternoon) through Friday, 12/22 (Cruise)

Wanda Lagoe – Education, Training and Technical Assistance Bureau

- Getting quotes on an internal certification course per last BC meeting.
- The Standards Officer position interviews completed; sent PAR through the process.
- The vacant Trainer position closes today.
- New Trainer, Sharon Owens, started this week.
- Working on the SOAR – adding information Kim requested during the quarterly update.
- Check the internal and external training calendars for current course offerings.
- Uploaded the Whiting Turner partnership to the OSS and the website this morning.
- Added a banner to the website on the new online Safety Awards application process. Email regarding the new process already sent out.

Kevin O’Barr - Consultative Services Bureau

Kevin was out on Annual Leave

Beth Rodman- Agricultural Safety and Health Bureau

- Preocc Stats: 77 registrations; 13 inspections conducted, 7 certificates issued
- ASH IT program: New program is live
- Currently have one employee out indefinitely.
- FLC training – 27 FLCs trained
- Compliance: 2 CFR cases. One forklift fatality meeting was held on 8/24/23. Two heat fatalities one was opened on 8/21/23, second on 9/6/23.
- Current meetings/groups - Farmworker Vaccine Plan Project Management Team Advisory Group (once per month)

Anne Weaver – Planning Statistics and Information Management Bureau

- Mildred sent out the F Drive Spreadsheet relative to activity tracking for the OSH Division. Additions, corrections, or deletions to the spreadsheet will need to be sent to Mildred by COB Wednesday, November 8, 2023.
- Karen returned to PSIM as a part-time, temporary employee. She is currently concentrating on processing the establishment update requests and Consultation deferrals.

Nicole Brown- East Compliance Bureau

- Staffing
 - No changes in since last BC meeting
- District 10
 - CFR file Clearwater Enterprises, Inc. 31826640 – file w/ Director's Office for review
 - CFR file Jerusalem Meats LLC 318275385 – submitted to BC for review.
- District 9
 - MB Grain LLC dba Smithfield Grain 318269081; manlift accident. DS assisting CSHO with report writing.
 - The University of North Carolina at Chapel Hill – 318272762; 000 homicide fatality is also with BC for review.
- District 8
 - SCO Trainee selected candidate declined offer; DS was going to contact other candidate to see if they were still interested in position and if so, proceed with paperwork to recommend them for the position.
 - CFR file Southern Industrial Constructors 318270048 is under BC review.
- District 7
 - CFR File – Triangle Fleet Service Inc. 318265436 and ECT Acquisition LLC dba East Coast Towing 318265329 reviewed by Director's office and returned w/ comments.
 - CFR File – Hustle 3 Food Mart Inc. – 318264710; no citations w/ recommendation letter; processed on 11/3/23
- OEDM
 - Complaints/Referrals that were past due have been addressed. BC reminded DSs the dashboard is also something they should be monitoring and discussing past due items with the OEDM.
 - DSs were told that CSHOs in training could assist with following up with employers on past due complaint/referral responses.
- Training
 - Performance Management Academy – Two more classes remaining. Next training class BC will be attending is scheduled for 11/8/23. This is a very interesting class on performance management best practices. Class offered much more than I had expected.
- Complaint Desk
 - No new updates: other than they continue to receive complaints, referrals, and accidents and they are being prioritized by Staff IH and handled by staff.

- Due to the upcoming holiday season the Ric will be reaching out to both bureaus for assistance to help cover the complaint desk.
- Paperwork was submitted to the AD Paul Sullivan for a new CD Intake Officer/SCO position.
- Office updates
 - The new phone system project is underway, no new updates.
- Holiday Schedule
 - LBT has invited the Commissioner, Chief of Staff, Director, and Assistant Director to their Thanksgiving luncheon. Our office decided to have a Thanksgiving luncheon this year since there were so many planned Holiday luncheons during the month of December. It is a catered event, and the staff is covering the cost.
 - DSs have been informed to ensure we have adequate coverage during the holidays (November, December, and early January). District coverage will be shared with the Director's office and West Bureau Chief.

Lee Peacock -West Compliance Bureau

- Personnel update
 - Current Status out of **58 CSHO positions** (27 Health and 31 Safety).
 - **9 Current Vacancies**
 - **Grace Lewis started 11/6 (SC OSH CSHO) in D3**
 - **Adam Key- HCO 1 Cut Loose effective 10/1**

CASE UPDATE:

Dellinger Precast- Citations issued on 11/6; 25 Citations (15 Ser) \$65,450 penalty.

Jordan Lumber- Citations issued on 11/6; 1 SW \$171,875 penalty.

Charlotte Fire Fatality cases- CSHO and DS working on completing and reviewing.

OTHER ITEMS:

*Drone Training; Hands-On Flight Training 11/9 for all of the drone pilots. Training will be at the Randolph County Emergency Services Training Center in Randleman.

*Will be assisting CAGC with electronic OSHA Recordkeeping webinar at 11:00.

*Collecting district holiday schedules

*Spoke to complainant (Original Mattress Factory) which disputed er's response. Working on review/response letter.

Judyth Forte – State Plan Coordinator

- State Advisory Meeting was 11/1/23 in Asheboro.
- Quarterly Meeting was 11/3/23 - Addressing getting all the information needed for the FAME review – mostly from PSIM.

- Also discussed items to highlight in the SOAR.
 - Emphasize all heat and advocacy/interagency interaction also reference the Statement of Interest. Include Construction Blitz, Construction Forum
 - SAMM data – Check with Kim Austin, OIS, to see if the outliers that Kim saw on her printout drop off when the numbers run again. (NCDOL OE shows no outliers).
 - A request was made for percentage of cases that were contested for state pan and federal.
- Onsite FAME review will be 12/4/23 -12/8/23 – Kim is requesting monitors for Fed staff and any of the connectors for laptop to monitors. (but she may have enough for all her staff but will check). Kim expects David M from her office and Nolan Houser and Frank Silver from Region 4 for case file review. Lily will be onsite for REDA and Wandas elements will be looked at by Americo. Nolan Frank and Lily are all new at onsite FAME reviews.
 - Kim got the request for files to Mildred 11/6/23