

## **ETTA – Supervisor Agenda**

**January 30, 2023**

### **Topics of Discussion**

- NCVIP
- Annual Report and Annual Comparison Report
- Equipment Wishlist
- Section Updates

### **Meeting Minutes**

In Attendance, Wanda, Marcy, LaMont and Hollis

The meeting was opened at 10 am:

#### ***Wanda***

- If you haven't already done so, complete your performance review and submit tomorrow.
- Annual report and annual comparison due to me 2/10 and 2/13, respectively.
- Send me items for purchase – new wishlist

#### **Around the Room**

Hollis

- Jovonah's position to be posted; last day was Thursday.
- Looking to place order for new standards book soon.

LaMont

- Melodie working well with Kiley on safety award applications. Learning her position quickly and fitting in well with staff.
- 4<sup>th</sup> Annual Building Star Best Practices workshop went well. Had 29 in attendance.
- SSTM training scheduled.
- 2023 Star Conference – Slogan "Re-focus, Re-engage and Re-commit"

Marcy

- Working on annual training agenda for February annual training meeting.
- Working on new Instructional Designer position.
- Masonry Contractors Association is interested in an alliance.
- Elma also learning new position quickly, Fitting in well with staff.

Adjourned: 11:30 am