

## **ETTA Supervisor Meeting**

**Date:** November 28, 2022    **Time:** 1 pm – 2:15 PM

**In Attendance:** Wanda Lagoe, Marcy Collyer, LaMont Smith and Hollis Yelverton

### **Wanda:**

- NCVIP will be starting soon
- Be sure to take and remind staff to take the mandatory diversity training before end of year
- Plan to due cut throat, secret santa and a potluck. Did we want to do more things or just keep it to that as everyone is busy. No volunteers for secret santa so will ask Betty if she will do the drawing.
- They are not having an ORB Christmas potluck this year.
- One Stop Shop moving along well. Need to get some testers for the site.

### **LaMont:**

- Not much going on since last bureau meeting.
- Scheduling the Building Star Best Practices workshop for February time frame.
- Enjoyed annual training.
- Finished interviews on Wednesday for Recognition Program Assistant

### **Marcy:**

- Annual training went very well. Had great feedback.
- Finished interviews for Jay's position Working on references
- Posted Health trainer position.

### **Hollis:**

- Enjoyed annual training.
- Working on One Stop Shop.