

ETTA BUREAU MEETING AGENDA

Date: Monday, August 30, 2021

Location: Via Lifesize from ORB office or Teleworking from home

Time: 1:00 pm

Scribe: Carlene Harris

Staff in Attendance: Wanda, Hollis, Marcy, Carol, Altagracia, Andy, Carlene, Celeste, Christy, Jacopo, James, Joseph, Joe, Julie, Meredith, Michelle, Morgan, Nick, Starsky, Tim, Tyrone

Schedule

Open Meeting – Anyone who has a “Safety Moment” to share:

Share from Wanda (Cory) – Four-wheeler safety and the importance of seatbelts.

Share from Morgan – With all storms, remember flooding comes several days later. She and Michelle have both lost family from flashfloods. Don’t drown, turn around.

Reminder – COVID-19 variants are extremely contagious. Be vigilant.

Bureau Chief Updates / Announcements, Wanda Lagoe

- Birthdays – September – Starsky, Jacopo, Carol; October – Wanda, Celeste - Today
- Certifications – None
- Last Bureau Meeting – June 28, 2021 minutes have been posted on the One Stop Shop
- Introduction of Tyrone and Christy
- One Stop Shop Upgrade - Statement of Work – Submitted to DIT
- NCDOL Website can be converted to Spanish; upper right hand of page allows for alternate languages.
- FAME audit will be conducted by Federal OSHA in-person the week of December 6.
- Photos being delivered from Commissioner for companies being in the Carolina Star Program for 25 Years!

OSH Deputy Commissioner/Director Updates/Announcements, Kevin Beauregard – Not present.

Section Updates

- **Library:** Nick Vincelli:
 - Christy began assisting in the library (part-time in the mornings).
 - In many respects, July was the busiest for the library since the pandemic began.
 - I provided five library tours since July.
 - Recently revised library procedures (now posted on One Stop-Shop).
 - Received new consensus standards ordered from I.H.S.
 - Continuing to work on project cataloging and transferring NFPA codes/standards from notebooks in stacks to Standards Collection.

- **Recognition Program Section: LaMont Smith** – Not present, on leave.
- **Standards Section: Hollis Yelverton** – Welcomed Christy and Jacopo.
 - Keep an eye on our webpage and One Stop Shop weekly update emails for updates related to COVID-19 guidance.
 - Several enforcement procedures are under review by standards staff – trenching/excavations, tree trimming, COVID-19.
- **Training Section: Marcy Collyer:**
 - Internal and external calendars scheduled into FY 2022. Managing COVID restrictions is an ongoing process. We will keep you posted. Let me know if you have any questions.
 - Annual training registration to post to the internal calendar mid-September.
 - Renewed the Mexican Consulate Alliance today.
 - OTI's new platform Blackboard launched today. It will replace Course Mill and Learning Link. I will keep you posted, as we learn the platform.
 - Virtual studio complete. Andy and Joseph to share more details.

- **Safety and Health Steering Committee Updates**

Quarterly Meeting: Carlene and James

The committee met on July 13th. Jiles Manning, Consultative Services, has replaced and checked the fire extinguishers in ORB. If there are any questions, please contact us. NCDOL hazard reporting tool should be up and running by the end of the month. Information will be sent out prior to the launch. First-aid kits are being restocked. Inspections of common areas in ORB continue. Please inspect your areas and offices. Next meeting on October 12, 2021.

Open Discussion – Staff Updates

Bureau Administration: Carol

- Physicals complete except for one exam that will be done in early September.
- Working on invoice process with Financial Services for safety awards banquets. Processed one with many more to come.
- Working with supervisors on any one-time projected expenses they may have through June 2022 (service contracts, equipment, etc. outside of normal operating budget) and due to Tammy Higgins by 9/15.

- **Recognition:** Annalyn-maternity leave; Morgan, Michelle, Carlene, Tim, Meredith, Tyrone

Morgan:

- Got engaged and has a new family member – Delilah!
- Conducted two evaluations with more to come.
- Preparing for the Star Conference in September.
- Working on the Star Conference website – it Rocks!

Michelle:

- Onsite pre-site – Two applications / One recertification.
- Recertifications – Two Lead / One assisted.
- Presentation for Building Star – One.
- Award Banquet – Two.
- Sanders Partnership – expected to be last walkthrough – wrap up in tentative December.
- Training with Tyrone – application process.
- KUDOs to Meredith and the banquets.
- Carolina Star Safety Conference –
 - Typically, 2 Board meeting / 2 CSSC team meeting – 7 total meetings.
- Projects –
 - OSHA Express – meeting scheduled later this week.
 - SAR PDF

Carlene – Conducted two recerts for DSM and Butterball – Thanks Celeste, Andy and James! Preparing for the Star Conference and Workshop. Eight Team, Bureau and Regional Team Meetings. Kudos to Morgan on the Carolina Star Website!

Tim:

- Schedule at pre-COVID pace.
- Award Banquets are operating very smooth.
- Working hard to finish up all on-site recertifications before Star sites prohibit visitors again for pandemic.
- Finished-up the HEFL Conference Center Partnership in downtown Charlotte.
- Starting the new partnership at the Charlotte- Douglas Partnership in September.

Meredith:

- Award Banquets:
 - Completed: One virtual, seven in person.
 - Two so far have requested to reschedule.
 - Eight done, 24 to go.
 - Merging Raleigh & Sanford banquet due to lack in size of Sanford banquet.
 - Overall attendance for banquet has been half of what they were in 2019 due to COVID.
- Have been bringing someone from Communications Dept. to be our photographer.
- Will likely reserve this for larger banquets or ones nearby.
- NEW POP-UP is wonderful!

Tyrone: Introduced himself to the group. Excited to join the Star Team!

- **Standards:** Cory, Alta, Joe, Christy, Crystal, James, Jacopo

Alta:

- Completion of Holder's partnership in Charlotte
- New ETS SAVE in OE for our first attempt to cite ETS
- Welcome to the new members (Tyrone & Christy)

Christy: Introduced herself to the group. Working on Motor Fleet paperwork for ETTA vehicles. No outstanding routine maintenance to perform at this time. We have two new Chevy Traverse SUVs to utilize. Totaling three with the Ford Explorer. Keys and Gas Cards for all the motor fleet, including Labor One are located in the office supply closet, between Starsky and Andy's workstation. And the "sign-out" logbooks are in my area on the 4th floor.

Jacopo: Will be stepping down as Team Lead for Long Term Care SEP as he changed positions. The team expects statistics will change with Covid-19.

James:

- There have been 54 total fatalities in the first six months of FFY 2020-21; 12 in construction. Four of the 12 construction fatalities were in SEP counties.
- For the same time period last year, there were 45 fatalities: 18 in construction.
- Of the 54 fatalities, 17 of them are COVID-19 related. None of them were in construction.
- Compliance is slightly ahead of their inspection goals for the first six months of the FFY. West Compliance is averaging ~68 inspections per month; East Compliance is averaging ~22 inspections per month.
- The four fatalities in the previous quarter were as follows:
 - Wake County: EE fell from a two-story roof on a home under construction.
 - Lenoir County: While on a 4-foot high scaffold, EE was handed a bundle of shingles to pass to a co-worker on the roof. Fell from scaffold when it broke or collapsed.
 - Alexander County: Trench collapse.
 - Mecklenburg County: EE was operating a compactor when it rolled off an edge and flipped, pinning the EE underneath.

Partnership Updates – Griselle Negron, Buddy Amerson, and Ted Hendrix

- Sanders Utility Construction Company: Griselle Negron is the Team Leader. Team members include Lee Peacock, Nelson Edwards, Gary Thorpe, Lee McKinney, Joseph Davis, and Leaton Jones. The \$30 million, 18-month project is a sewer installation project in Charlotte. It involves over 14,300 feet of sewer lines. The project includes blasting, boring, and micro-tunneling, some of it under I-77 in uptown Charlotte. The project began in April 2020. The team's

next walk-through will be on August 20; the employer is planning a traffic/roadway safety mock-up for the team. The project is scheduled to be complete in December.

- Holder-Edison Foard-Leeper: Buddy Amerson is the Team Leader. Team members include Marcus Bandy, Chris Ray, Nelson Edwards, and Altigracia Guzman. The project involves a \$110 million, 26,000-square-foot expansion of the Charlotte Convention Center. As the existing structure is landlocked, the majority of the expansion will be vertical. Also included is an over-street walkway to a local hotel and light rail station. Chris Ray reported that the project is almost complete, with only first-aid cases and a few minor recordables. Project completion is scheduled for August 17.
- Barringer Construction: Ted Hendrix is the Team Leader. Team members include Jill Warren, Nelson Edwards, Lori Kees, and Andy Sterlen. The project is the \$325 million construction of a new facility for Charlotte Pipe and Foundry. The construction is approximately 600 acres in Oakboro (Stanly County); the facility will replace their current facility in uptown Charlotte. The team held a walk-through on June 1; included was a confined space demonstration, a concrete failure-testing demonstration, and rides in a 30-ton rockcrawler. The only issues noted were lack of eyewash stations at the concrete batch plant (truck washing chemicals) and at the concrete testing station (lime bath).
- Paul Sullivan reported that we have received a new partnership application from Holder-Edison Foard-Leeper. They have been contracted for the next phase of the Charlotte-Douglas International Airport expansion. Consultative Services will be taking the lead on the partnership.

General Discussion - There was a lot of discussion about recent court cases with upper-tier contractors.

- We recently received a favorable ruling from the OSHA Review Commission on the Meritage Homes case, of which they are appealing to Superior Court in Mecklenburg County. The OSHRC affirmed that the Meritage representatives could have been aware of the hazards at the site.
- We recently received a favorable ruling from the ALJ in the Lennar case, of which they are appealing to the OSHRC.
- We received an unfavorable ruling in the SteelFab case. In this case, the ALJ ruled that even though SteelFab had control on paper, they had no control in “real life.” According to the ALJ, they were a provider of materials.
- Smith Douglas Homes (in numerous cases) are claiming that they are an owner, not a controlling contractor. Several similar cases are in contestment.

- Grant Quiller provided information from a recent case that we lost. Try to refrain from using the term “intermediate contractor”, as it isn’t used in the standard. We must prove the contractor is either a controlling contractor, a correcting employer, or a creating employer.
- **Training:** Jay-starts 9/13; Joseph, Celeste, Julie, Starsky, Andy
 - Celeste:**
 - Participated in the Star Re-Evaluation for DSM Dyneema with Carlene...was fun and great experience.
 - Presented Logging SEP to Internal CSHOs on Lifesize
 - Presented with Andy and Starsky, the first Virtual 10 Hour GI course in the new Studio which was a big success.
 - Preparing for first Speakers Bureau in Charlotte for 9/8.
 - Julie:**
 - Just completed the last of a series of 3 webinars on the new COVID 19 ETS
 - Recently held a webinar on Food Manufacturing SEP.
 - Food Mfg. SEP committee meeting upcoming on October 7; 2 pm.
 - We met out goals for the year (Food Mfg. SEP compliance goals and training goals).
 - Two virtual LTC workshops planned for September (the 14th and 22nd).
 - Upcoming internal training on the LTC SEP aimed at compliance officers – September 10.
 - We have the Star conference coming up in September, as of now, it is still planned and in person.
 - Starsky:**
 - Labor One: No outstanding routine maintenance to perform at this time. First event this year w/ Celeste on Sept 21st in Charlotte, NC, The Homebuilder’s Association 21st Century Expo. We have a new sign out booklet for Labor One. It is available for use in Christy Reed’s workstation along with the other state vehicle sign out books. Special thanks to Christy for creating and updating the state vehicle sign out booklets.
 - Motor Fleet: Continue to work with and assist Christy with motor fleet.
 - Ergonomics Committee: We have seen an increase in ergonomics evaluations informal and formal due to staff returning to work in the office from working at home. No meetings are scheduled at this time. Committee will meet when necessary and will continue to collaborate through email.
 - Grocery SEP Committee: Annual goal has been met. Next meeting scheduled Sept. 14 @ 1:30PM via Lifesize.
 - Thanks to management and all trainers involved to assist the setup of our new virtual training room! Special thanks to Andy Sterlen and Joseph Davis for leading the effort and design. Presented during the 10-hour in August.
 - Will continue to work on special projects, fulfill training assignments to instruct safety and health awareness through 10/30 hours, speaker bureau request and

webinars via all platforms: Lifesize, GoToWebinar, Zoom and MS Teams and in person classroom training as approved per management.

Andy:

- Studio set-up is progressing. We taught a 10hr August 25-26 and it went smoothly.
- Preparing for Logging and Chainsaw training from studio next week.
- Went to the NAWIC conference. Best conference I've ever attended.
- SHCNC has moved Safety Leadership Summit to May. We will be introducing the Environmental MESH core course.
- Re-joining the Construction SEP
- 30 Hour virtual scheduled for September 13-17.
- Other 10/30's hour classes scheduled:
 - October 4-8, 10/30 GI at Alamance Community College.
 - October 26-27 10 Hour GI, virtual from the EATS studio.
 - December 6th-10th, 10/30-hour CI, Cape Fear Community College.

Closing – Adjourned (2:20 p.m.)