

The controlled copy is stored electronically. Printed copies must be compared to Controlled Document List revisions.

BOP 4.13.11

Document Title: **Control of Nonconforming Product**

Effective Date: **October 1, 2011**

Approval Authority: **Bureau Chief**

A. PURPOSE

This establishes a procedure to identify and control nonconforming products for the Planning, Statistics and Information Management Bureau (PSIM) services.

B. SCOPE

This procedure applies to PSIM Bureau personnel.

C. DEFINITIONS

A. Control of Nonconforming Product Definition - PSIM definitions for this procedure are contained in the individual operating procedures in **BOP 4.09 Process Control**.

D. RESPONSIBILITIES AND AUTHORITIES

PSIM Bureau Personnel - PSIM staff are responsible for being aware of all bureau customer requirements and OSHA guidelines in order to prevent the release of nonconforming products. Action steps for Control of Nonconforming Product is included in **BOP 4.09 Process Control**.

E. REQUIREMENTS

None

F. ACTION STEPS

1. Processes for each PSIM service for Control of Nonconforming Product are contained in **BOP 4.09 Process Control**.

Process Control includes: **Process Control BOP 4.09.01; OSH Programmed Planned Targeting System BOP 4.09.04; Disclosure of OSH Investigation Files BOP 4.09.05; OSH Case File Management BOP 4.09.06; Construction Targeting BOP 4.09.08; Public Sector Survey and Targeting BOP 4.09.09; Occupational Fatality Inspection Review BOP 4.09.10; Request for Occupational Safety and Health Data BOP 4.09.11; OSH Database Management BOP 4.09.12; Performance Indicator Report (PIR) BOP 4.09.13; OSH Strategic Management Plan (SMP) BOP 4.09.14.**

G. QUALITY RECORDS

Quality Records are listed in **BOP 4.09 Process Control**.

H. DOCUMENT CONTROL

The content of this BOP is the responsibility of the Bureau Chief. Requests for interpretation of the provisions of this procedure and suggestions for changes should be addressed to the Bureau Quality/Document Coordinator. This procedure is maintained electronically.

I. REFERENCES

BQP 4.13.11 Control of Nonconforming Product

J. ATTACHMENTS

None

K. REVISIONS

1. Added OFIR and Public Sector Links.
2. Removed OSH Fatality Log.
3. Reviewed April 2013.
4. Reviewed January 2014.
5. June 2015 (Removed reference to Site Specific Targeting, changed Occupational Fatality Investigative Review to Occupational Fatality Inspection Review (OFIR))