

Meeting Minutes

Meeting Description: Grocery and Related Product Wholesalers SEP Committee Meeting
Desired Results: Lower the injury and illness rate in NAICS 4244XX in North Carolina

Date: 09/01/2020

Grocery SEP Team Members: "X" = Present

Jill Warren (Chairperson)	x
Carlene Harris (ETTA)	x
Karen Bogner (PSIM)	x
Anne Weaver (PSIMS)	Not available
Peggy Reme (Compliance - West)	x
Russ DeShield (Compliance – West)	x
Courtney Phillips (Compliance – East)	Not available
James Zepede (Compliance – East)	x
Lori Kees (Consultative Services)	x
Holly Pups (Compliance – East)	Not available
Starsky Martin (ETTA)	x
Mark Luniewski (Consultative Services)	x

Attendees:

Paul Sullivan (Bureau Chief – West)	x
Nicole Brown (Bureau Chief – East)	x
Lee Peacock (Compliance – West, District 2 Supervisor)	x
John Jaskolka (Compliance – East, District 8 Supervisor)	x
Marcus Bandy (Compliance – West)	x
Curt Hobson (Compliance – West)	x
Brian Kemppainen (Compliance – West)	x
Howard Laurie (Compliance – East)	x
Bob Tipton (Compliance – West)	x
Will Dunlop (Compliance – East)	x
Rob Maedje (Compliance – West)	x
Ted Hendrix (Compliance – West)	x
George Thrower (Compliance – West)	x
Mike Hayward (Compliance – West)	x
Wesley Herron (Compliance – Est)	x
Amber Hartis (Compliance – West)	x

1. DISCUSSION ITEMS:

- a. Welcome and thank you to everyone conducting Grocery and Related Product Wholesalers SEP inspections.
- b. Goals for 2020 and current inspections numbers were reviewed
 - i. Original Goals FY 2020 – 20 Compliance Inspections, 2 Consultative Surveys and 1 ETTA training event.
 - ii. Covid Adjusted Goals FY 2020 – 14 Compliance Inspections, 0 Consultative Surveys, and 1 ETTA training event.
 - iii. As of 8/31/20, 14 compliance inspections have been conducted and 1 000, ETTA has webinar planned for Grocery SEP. **See Attachment 1 Inspection Summary.**
- c. Reviewed published 2018 Dart Rates were NC – 3.0/US - 4.0 for NAICS 4244

2. REVIEW OF OLD ACTION ITEMS:

- a. Scott Mabry commented that there has been an increase in forklift/material handling accidents. **Action:** Jill Warren will follow-up with an email to supervisors of the increase and reminding CSHOs to address forklifts and material handling at specified in OPN 145 E.3.ii. Powered Industrial Trucks. **Complete – See Attachment 2 - Email.**
- b. Review updates to Grocery SEP FY 2021 SMP. **Action:** Updated for FY 2021. No changes to content. **Complete**
- c. Review updates to OPN 145C. **Action:** Update DART rates 2016-2018, list OPN 149 Amputation SEP to List of Documents, change handling of 300 logs to uploading 300 logs into OE. **Complete**
- d. Holly Pups (Wilmington) replaced Idelisse Perez on the committee. **Complete**
- e. Russ DeShield asked why Grocery and Related Product Merchant Wholesalers SEP and Food Manufacturing SEP are separate. **Action:** Addressed at the meeting. Paul Sullivan commented that it is easier to track the data when the NAICS codes are separated. **Complete**
- f. Paul Sullivan requested that a separate list for Grocery SEP inspection be created. **Action:** Karen created a separate programmed planned inspection list for the Grocery SEP NAICS code 4244. **Complete**

3. REVIEW OF INSPECTIONS, DISCUSSION, AND NEW ACTION ITEMS

- a. Reminder - Provide Consultative Services information to employers.
Action: This will be a reoccurring action item.
- b. Reminder - Send Ergo hazard alert letter to those employers experiencing ergonomics issues and make sure to code properly in OE (S17).
Action: This will be a reoccurring action item.
- c. Reviewed Summary of Accomplishments: FFY 2019. **See Attachment 3.**
- d. Review of OSHA Logs for the most recent Grocery SEP Inspections
 - i. McLane Foodservice, Inc. – Inspection #318198124, programmed planned Grocery SEP inspection, 300 logs provided in OE.

Dart Rates:

2017 – 12.0

2018 – 10.8

2019 – 8.2

There was a total of 129 recordable injuries for these three and a half years. Of these 129 injuries 63, or 48%, were associated with possible musculoskeletal tasks resulting in days away or restricted duty. The most common injured body parts in the possible MSD injuries are the back (49%), legs (20%), shoulders (17%), and arms (11%). The most common causes of these injuries were Slip/Trip/Fall (42%), lifting items (25%), pushing and pulling items (22%), and catching falling objects (9%).

McLane Foodservice, Inc. is running higher than the North Carolina and National average DART rates in each year. As a result of this increase, the company is working more closely with their medical provider by providing job descriptions for injured workers and for alternative jobs that are available to assist in proper placement of returning injured workers.

Accidents are being reviewed by the safety committee and employee input is considered for corrective actions. The management staff has also increased their inspections and observations in the workplace for the purpose of correcting unsafe employee behaviors. The employer DART rate has been decreasing each year from a 12.0 in 2017 to a 4.1 for the current year of 2020. The company had a written ergonomics program, ergonomics training, daily stretches, and a return to work program. No ergo letter was sent due to a reduction in Dart rate and an existing ergonomics program.

- ii. Stoney Creek Poultry Farm, L.L.C - Inspection #318198355, unprogrammed related, accident investigation of multiemployer worksite, inspection was not expanded to cover SEP, no OSHA logs due to size.
- iii. Choice U.S.A. Beverage, Inc. – Inspection #318198595, programmed planned Grocery SEP inspection, 300 logs provided in OE. No ergo letter sent.

DART rates:

2017-3.1 (1 strains/sprains – back strain,)

2018-0 (1 puncture wound – stepped on nail, no lost time)

2019-2.8 (1 strains/sprains, stepped off trailer, strained knee)

- iv. Rolling Frito-Lay Sales, Limited Partnership – Inspection #31898603, programmed planned Grocery SEP inspection, 300 logs provided in OE. No injuries/illnesses recorded. No ergo letter sent.
- v. Rolling Frito-Lay Sales, Limited Partnership – Inspection #318200698, programmed planned Grocery SEP inspection, 300 logs provided in OE.

DART Rates:

2017-2019 – 0

There was one recordable injury in 2017 with no lost time–lower back strain. No ergo letter sent.

- e. 300 logs for the most recent Grocery SEP inspections were not attached to the emailed agenda for this meeting. The 300 logs are included in OE Documents.

Consensus in the meeting was that everyone had access to the logs if needed.

Action: 300 Logs are in Documents in OE and will not be printed and attached to meeting agendas in the future. **Complete**

4. Consultative Services Update (Lori Kees)

- a. Consultants are doing interventions (going door to door to encourage consultative visits) in NAICS 4244xx. There was one consultative visit planned for FFY 2020 which ends in September, but it was cancelled because the corporate safety director could not travel due to Covid. The visit will be rescheduled in FFY 2021.

5. ETTA Update (Starsky Martin))

- a. ETTA created a Grocery SEP presentation. It was emailed out for comment on August 14, 2020 to the Grocery SEP Committee. Committee members should have received the draft power point presentation and provided any comments. The presentation has been finalized and ETTA will host a Grocery SEP Webinar on September 29, 2020.

6. PSIMS Update (Karen Bogner)

- a. No new updates.

NEXT MEETING: December 1, 2020 at 1:30 PM, a Life Size link will be emailed with a reminder.

Thanks for helping make the Grocery SEP a success!

Submitted by: Jill Warren

Attachment 1
Grocery and Related Product Wholesalers SEP
October 1, 2020 – August 31, 2020

Inspection Summary Report

Date : 08/31/2020 Time : 16:09:27

Inspections		Ownership		Violations	
Conducted:	14	Attempted:	15	Private:	14 100.0 %
Safety:	12	85.7 %		Local:	0 .0 %
Health:	2	14.3 %		State:	0 .0 %
				Federal:	0 .0 %
Unprogrammed-		Programmed		Inspection Percentages	
Fat/Cat:	0 .0 %	Planned:	9 64.3 %	Without Violations:	7 50.0 %
Complaint:	2 14.3 %	Prog Related:	0 .0 %	S, W, R Violations:	2 14.3 %
Referral:	1 7.1 %	Other:	0 .0 %	Citations Contested:	0 .0 %
Monitor:	0 .0 %				
Variance:	0 .0 %				
Followup:	1 7.1 %				
Unp Related:	1 7.1 %				
Other:	0 .0 %				
Accident:	0 .0 %				
Referral-ER:	0 .0 %				
Misc		Scope		Citation Types	
Migrant:	0 .0 %	Comprehensive:	8 57.1 %	Other:	20 76.9 %
Union:	1 7.1 %	Partial:	6 42.9 %	Serious:	5 19.2 %
Non-Union:	13 92.9 %	Records:	0 .0 %	Willful:	0 .0 %
				Repeat:	1 3.8 %
				Post Settle:	
				FTA's:	0
				Instances:	42
Classification		Health PG	Safety PG	Penalties	
Manufacturing:	2 14.3 %	11 78.6 %	Total Initial Penalty:	\$7,300.00	
Construction:	0 .0 %	0 .0 %	Total Revised Penalty:	\$7,300.00	
Maritime:	0 .0 %	0 .0 %	Total Initial FTA Penalty:	\$0.00	
			Total Revised FTA Penalty:	\$0.00	
			Total Penalty Paid:	\$7,300.00	
			Total FTA Penalty Paid:	\$0.00	

Inspection Summary Report

Report Selection Criteria | Summary Report | Summary Details | Summary Listing | Summary RID |

Date : 08/31/2020 Time : 16:11:13

Inspection Summary Details Page 1 of 3

Establishment	Address	City	CSHO	Opt #	Insp Num	Open Date	TP	SC	SIC	NAICS	No	Close Date
Suiza Dairy Group, LLC	10 Trident Drive	Arden, NC 28704	D9370	017-20	318180114	10/02/2019	H	A	5143	424430		11/08/2019
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
01 001	1910.305 (g)(2)(iii)	1		10/16/2019	10/21/2019 I	.00	.00		.00	.00		00/00/0000
01 002	1910.305 (j)(2)(v)	1		10/16/2019	10/21/2019 I	.00	.00		.00	.00		00/00/0000
01 003	1910.1200(f)(6)(ii)	1		10/16/2019	10/21/2019 I	.00	.00		.00	.00		00/00/0000
01 004	1910.1200(g)(1)	1		10/16/2019	10/21/2019 I	.00	.00		.00	.00		00/00/0000
Blue Line Foodservice Distribut	220 East J J Drive	Greensboro, NC 27406	V4994	014-20	318181088	10/21/2019	H	A	5141	424410		01/03/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
01 001	1910.132 (d)(2)	1		11/25/2019	12/05/2019 X	.00	.00		.00	.00		00/00/0000
01 002	1910.157 (c)(1)	2		11/25/2019	12/05/2019 X	.00	.00		.00	.00		00/00/0000
01 003	1910.157 (g)(2)	2		11/25/2019	12/05/2019 X	.00	.00		.00	.00		00/00/0000
01 004	1910.165 (e)	1		11/25/2019	12/05/2019 X	.00	.00		.00	.00		00/00/0000
Sysco Charlotte, LLC	4500 Corporate Drive NW	Concord, NC 28027	A2132	035-20	318182037	11/01/2019	B	B	5141	424410	X	12/05/2019
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
<No Citations Issued>				00/00/0000		.00	.00		.00	.00		00/00/0000
Rolling Frito-Lay Sales, LP	1886 US Highway 17	Williamston, NC 27892	Q0750	031-20	318183225	11/19/2019	H	A	5145	424450		03/05/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
01 001 a	1910.157 (c)(1)	2		02/03/2020	02/27/2020 X	.00	.00		.00	.00		00/00/0000
01 001 b	1910.157 (c)(4)	1		02/03/2020	02/27/2020 X	.00	.00		.00	.00		00/00/0000
01 001 c	1910.157 (e)(3)	2		02/03/2020	02/27/2020 X	.00	.00		.00	.00		00/00/0000
Sysco Raleigh, LLC	1032 Baugh Rd	Selma, NC 27576	X7174	020-001	318183670	11/25/2019	C	B	5141	424410	X	03/13/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
<No Citations Issued>				00/00/0000		.00	.00		.00	.00		00/00/0000
The North State Provision Comps	400 North Railroad St.	Ahoskie, NC 27910	A2210	019-20	318185501	12/18/2019	H	B	5147	424470		04/20/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
01 001	1910.133 (a)(1)	1		03/10/2020	03/18/2020 X	300.00	300.00		.00	.00		00/00/0000
01 002	1910.138 (a)	1		03/10/2020	03/18/2020 X	2,100.00	2,100.00		.00	.00		00/00/0000
01 003 a	1910.147 (c)(4)(i)	1		03/10/2020	03/18/2020 X	2,100.00	2,100.00		.00	.00		00/00/0000
01 003 b	1910.147 (c)(6)(ii)	3		03/10/2020	03/18/2020 X	.00	.00		.00	.00		00/00/0000
01 003 c	1910.147 (c)(7)(iv)	3		03/10/2020	03/18/2020 X	.00	.00		.00	.00		00/00/0000

Inspection Summary Report

Report Selection Criteria | Summary Report | Summary Details | Summary Listing | Summary RID |

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Inspection Summary Details

Establishment	Address	City	CSHO	Opt #	Insp Num	Open Date	TP	SC	SIC	NAICS	No	Close Date
The North State Provision Comp	400 North Railroad St.	Ahoskie, NC 27910	A2210	019-20	318185501	12/18/2019	H	B	5147	424470		04/20/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
01 004 a	1910.212 (a)(3)(ii)	1		03/10/2020	03/18/2020 X	2,100.00	2,100.00	.	.00	.00	.00	00/00/0000
01 004 b	1910.213 (i)(1)	1		03/10/2020	03/18/2020 X	.00	.00	.	.00	.00	.00	00/00/0000
01 005 a	1910.1200(e)(1)	1		03/10/2020	03/18/2020 X	300.00	300.00	.	.00	.00	.00	00/00/0000
01 005 b	1910.1200(g)(8)	1		03/10/2020	03/18/2020 X	.00	.00	.	.00	.00	.00	00/00/0000
01 005 c	1910.1200(h)(1)	1		03/10/2020	03/18/2020 X	.00	.00	.	.00	.00	.00	00/00/0000
02 001	1904.1 (a)(2)	1		03/10/2020	03/16/2020 I	200.00	200.00	.	.00	.00	.00	00/00/0000
02 002	1910.132 (d)(2)	1		03/10/2020	03/18/2020 X	.00	.00	.	.00	.00	.00	00/00/0000
Performance Produce, LLC	1113 Lexington Ave.	Salisbury, NC 28144	A1049	057-20	318189941	02/19/2020	F	B	5148	424480	X	03/30/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
<No Citations Issued>				00/00/0000		.00	.00	.	.00	.00	.00	00/00/0000
Pepsi-Cola Bottling Company of	18337 Hwy. 221 North	Marion, NC 28752	F5158	042-20	318192820	03/19/2020	H	A	5149	424490	X	04/02/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
<No Citations Issued>				00/00/0000		.00	.00	.	.00	.00	.00	00/00/0000
McLane Foodservice Distribution	1951 N Church Street	Rocky Mount, NC 27804	K7173	041-20	318193208	03/23/2020	B	B	5149	424490	X	06/03/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
<No Citations Issued>				00/00/0000		.00	.00	.	.00	.00	.00	00/00/0000
Keefe Commissary Network, L.L.	175 Bain St	Lillington, NC 27546	E3182	000-00	318194453	04/28/2020	P	D	5149	424490	X	05/21/2020
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
<No Inspection>				00/00/0000		.00	.00	.	.00	.00	.00	00/00/0000
McLane Foodservice, Inc.	55 O'Dell School Road	Concord, NC 28025	A2132	068-20	318198124	06/30/2020	H	A	5141	424410		00/00/0000
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
01 001	1910.157 (c)(1)	1		08/21/2020	08/25/2020 I	.00	.00	.	.00	.00	.00	00/00/0000
01 002	1910.303 (b)(2)	1		08/21/2020	08/25/2020 I	.00	.00	.	.00	.00	.00	00/00/0000
Stoney Creek Poultry Farm, L.L.C.	1797 Dan Road	Robbins, NC 27325	R2121	027-20	318198355	07/01/2020	G	B	5144	424440		00/00/0000
<u>Citation</u>	<u>Standard</u>	<u>Inst</u>	<u>Rec</u>	<u>Issue Date</u>	<u>Abatement</u>	<u>Init Pen \$</u>	<u>Curr Pen \$</u>	<u>D</u>	<u>Init FTA \$</u>	<u>Curr FTA \$</u>	<u>D</u>	<u>Contest Date</u>
<No Citations Issued>				00/00/0000		.00	.00	.	.00	.00	.00	00/00/0000

Inspection Summary Report

Report Selection Criteria | Summary Report | Summary Details | Summary Listing | Summary RID

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Inspection Summary Details

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Establishment	Address	City	CSHO	Opt #	Insp Num	Open Date	TP	SC	SIC	NAICS	No	Close Date
Choice U.S.A. Beverage, Inc.	2440 S. Lafayette St.	Shelby, NC 28152	E2636	001-21	318198595	07/08/2020	H	A	5149	424490	X	07/17/2020
Citation Standard Inst Rec Issue Date Abatement Init Pen \$ Curr Pen \$ D Init FTA \$ Curr FTA \$ D Contest Date												
<No Citations Issued> 00/00/0000 .00 .00 .00 .00 00/00/0000												
Rolling Frito-Lay Sales, Limited I 401 Woodhaven Place Concord, NC 28027 N4078 001-21 318198603 07/08/2020 H A 5145 424450 00/00/0000												
Citation Standard Inst Rec Issue Date Abatement Init Pen \$ Curr Pen \$ D Init FTA \$ Curr FTA \$ D Contest Date												
01 001	1910.157 (e)(2)	1	00/00/0000	I	.00	.00	.00	.00	00/00/0000			
01 002	1910.305 (b)(1)(ii)	1	00/00/0000	I	.00	.00	.00	.00	00/00/0000			
Rolling Frito-Lay Sales, Limited I 707 Coble Avenue Albemarle, NC 28001 A1049 001-21 318200698 08/06/2020 H A 5145 424450 08/31/2020												
Citation Standard Inst Rec Issue Date Abatement Init Pen \$ Curr Pen \$ D Init FTA \$ Curr FTA \$ D Contest Date												
01 001	1910.157 (c)(1)	2	08/21/2020	08/25/2020	I	200.00	200.00	.00	.00	00/00/0000		
02 001	1910.22 (d)(1)	1	08/21/2020	08/25/2020	I	.00	.00	.00	.00	00/00/0000		
02 002	1910.37 (b)(2)	1	08/21/2020	08/25/2020	I	.00	.00	.00	.00	00/00/0000		
02 003	1910.157 (e)(2)	1	08/21/2020	08/25/2020	I	.00	.00	.00	.00	00/00/0000		
02 004	1910.303 (f)(2)	1	08/21/2020	08/25/2020	I	.00	.00	.00	.00	00/00/0000		
02 005	1910.1200(e)(1)(i)	1	08/21/2020	08/25/2020	I	.00	.00	.00	.00	00/00/0000		

Total Inspections: 15

Inspection Summary Report

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Date : 08/31/2020 Inspection Summary Listing Page 1 of 1

Time : 16:12:56

Establishment	City	CSHO	Opt #	Insp Num	Open Date	Close Date	C	T	S	SIC	NAICS	Dis No	Init \$	Curr \$	Paid \$
Suiza Dairy Group, LLC	Arden, NC	D9370	017-20	318180114	10/02/2019	11/08/2019	S	H	A	5143	424430		0	0	0.00
Blue Line Foodservice Distributic	Greensboro, NC	V4994	014-20	318181088	10/21/2019	01/03/2020	H	H	A	5141	424410		0	0	0.00
Sysco Charlotte, LLC	Concord, NC	A2132	035-20	318182037	11/01/2019	12/05/2019	S	B	B	5141	424410	X	0	0	0.00
Rolling Frito-Lay Sales, LP	Williamston, NC	Q0750	031-20	318183225	11/19/2019	03/05/2020	S	H	A	5145	424450		0	0	0.00
Sysco Raleigh, LLC	Selma, NC	X7174	020-001	318183670	11/25/2019	03/13/2020	S	C	B	5141	424410	X	0	0	0.00
The North State Provision Comp	Ahoskie, NC	A2210	019-20	318185501	12/18/2019	04/20/2020	H	H	B	5147	424470		7100.00	7100.00	7100.00
Performance Produce, LLC	Salisbury, NC	A1049	057-20	318189941	02/19/2020	03/30/2020	S	F	B	5148	424480	X	0	0	0.00
Pepsi-Cola Bottling Company of	Marion, NC	F5158	042-20	318192820	03/19/2020	04/02/2020	S	H	A	5149	424490	X	0	0	0.00
McLane Foodservice Distribution	Rocky Mount, NC	K7173	041-20	318193208	03/23/2020	06/03/2020	S	B	B	5149	424490	X	0	0	0.00
Keefe Commissary Network, L.L.	Lillington, NC	E3182	000-00	318194453	04/28/2020	05/21/2020	H	P	D	5149	424490	X	0	0	0.00
McLane Foodservice, Inc.	Concord, NC	A2132	068-20	318198124	06/30/2020	00/00/0000	S	H	A	5141	424410		0	0	0.00
Stoney Creek Poultry Farm, L.L.	Robbins, NC	R2121	027-20	318198355	07/01/2020	00/00/0000	S	G	B	5144	424440		0	0	0.00
Choice U.S.A. Beverage, Inc.	Shelby, NC	E2636	001-21	318198595	07/08/2020	07/17/2020	S	H	A	5149	424490	X	0	0	0.00
Rolling Frito-Lay Sales, Limited	Concord, NC	N4078	001-21	318198603	07/08/2020	00/00/0000	S	H	A	5145	424450		0	0	0.00
Rolling Frito-Lay Sales, Limited	Albemarle, NC	A1049	001-21	318200698	08/06/2020	08/31/2020	S	H	A	5145	424450		200.00	200.00	200.00

Row 1 of 15

Inspection Summary Report

Report Selection Criteria | Summary Report | Summary Details | Summary Listing | Summary RID

Date : 08/31/2020 Time : 16:13:22

Inspection Summary by RID

Page 1 of 4

	Division 0453710	Division 0453720	Division 0453730	Total
Total Inspections	5	3	6	14
Records Inspections				0
Inspections by Category				
Safety Inspections	4	2	6	12
Health Inspections	1	1		2
Inspections by Type				
Unprogrammed	3	0	2	5
Accident (Fat/Cat)				0
Complaint	1	0	1	2
Referral	1			1
Monitoring				0
Variance				0
Follow-Up	0	0	1	1
Unprogrammed Related	1			1
Unprogrammed Other				0
Accident				0
Referral-Employer Reported				0
Programmed	2	3	4	9
Programmed Planned	2	3	4	9
Programmed Related				0
Programmed Other				0
Other				0

Inspection Summary Report

Report Selection Criteria | Summary Report | Summary Details | Summary Listing | Summary RID

Date : 08/31/2020 Time : 16:13:50

Inspection Summary by RID

Page 1 of 4

	Division 0453710	Division 0453720	Division 0453730	Total
Other				0
Other--Data Initiative Non-Responder				0
Inspections by Industry				
Agriculture				0
Mining				0
Construction				0
Manufacturing				0
Transportation				0
Wholesale	5	3	6	14
Retail				0
Finance				0
Services				0
Public Admin				0
Maritime				0
Other				0
Inspections by Ownership				
Private Sector	5	3	6	14
Public Sector				0
Federal Agency				0
Inspections Classification				
Safety Planning Guide	3	2	6	11
Health Planning Guide	1	1		2
Local Emphasis Program				0

Inspection Summary Report

Report Selection Criteria | Summary Report | Summary Details | Summary Listing | Summary RID |

Date : 08/31/2020 Time : 16:14:17 Inspection Summary by RID Page 2 of 4

	Division 0453710	Division 0453720	Division 0453730	Total
National Emphasis Program	0	0	1	1
Migrant Farmworker Camp				0
Employee Information				
Employed in Establishment	398	83	784	1265
Covered by Inspection	276	83	434	793
Controlled by Employer	120192	268736	142222	531150
Average Case Hours per Inspection				
Safety	18.1	14.5	28.2	20.2
Health	6.3	11.2		4.3
Violations				
Willful	0	0	0	0
Repeat	0	0	1	1
Serious	5	0	0	5
Unclassified	0	0	0	0
Other	3	8	9	20
FTA	0	0	0	0
Total	8	8	10	26
Penalties				
Willful	0	0	0	0.00
Repeat	0	0	200.00	200.00
Serious	6900.00	0	0	6,900.00
Unclassified	0	0	0	0.00
Other	200.00	0	0	200.00
FTA	0	0	0	0.00
Total	7100.00	0	200.00	7,300.00
Contested Cases				
Inspections Contested				0
Inspections w/Citations Contested (%)				0.0

Attachment 2

Minutes from Grocery SEP Meeting 6/9/20 - Message (HTML)

File **Message** Help Tell me what you want to do

Mark Unread Find Zoom Schedule Meeting Quick Invite Insights

Reply Reply All Forward ...

Tue 7/14/2020 9:43 AM

Minutes from Grocery SEP Meeting 6/9/20

Warren, Jill C
To: Bogner, Karen; DeShield, Russ; Harris, Carlene; Kees, Lori; Luniewski, Mark; Martin, Starsky; Niconienko, Judyth; Phillips, Courtney; Pups, Holly; Reme, Peggy; Reynolds, Dawn; Warren, Jill C; Weaver, Anne; Zepede, Jim
Cc: Geddie, Ed; Cagle, Jennie; Crawford, Laura; Hall, Nancy; Harris, Ben; Knezevich, Kay; Peacock, Lee; Sullivan, Paul; Atkinson, Lafayette; Brown, Nicole; Hill, Neesia; Jaskolka, John; Miles, Bruce; Moore, Chris

 Meeting Minutes 6-9-20.docx 31 KB

I have attached the minutes from the Grocery and Related Product Wholesalers meeting held June 9, 2020.

During the meeting Scott Mabry brought up concerns about increased materials handling/forklift accidents and injuries. Please remind CSHOs to address forklifts and material handling at specified in OPN 145 E.3.ii. Powered Industrial Trucks.

As stated in an earlier email, we are behind in our Grocery SEP inspection numbers for the year as are other SEP inspections. Thanks for your continued efforts to meet our goal.

The next meeting is scheduled for September 1, 2020 at 1:30 PM.

Jill Warren, CIH
Health Compliance Officer

Occupational Safety and Health Division
North Carolina Department of Labor
901 Blairhill Road, Suite 200
Charlotte, NC 28217

Email: jill.warren@labor.nc.gov
Office: (704) 665-4341
Direct: (704) 665-6797
Fax: (704) 665-4342

Attachment 3

Summary of Accomplishments: FFY 2019

The Grocery and Related Product Wholesalers SEP was formed in October 2013 to assist in the reduction of injury and illness rates associated with NAICS 4244. Goals of the FFY 2019 – 2023 Strategic Management Plan include reducing the rate of workplace injuries and illnesses by 5% by the end of FY 2023 and reducing the NC BLS DART rate for 4-digit NAICS 4244 establishments in North Carolina by 1% per year. Goals will be accomplished through obtaining data, identifying types and trends of injuries, causes of fatalities, providing hazard identification through inspections, assisting employers through use of industry guides and forming alliances with NAICS 4244 NC employers.

Activity for the Grocery and Related Product Merchant Wholesalers SEP specifies: **20** Compliance Inspections, **3** Consultative visits, and **1** OSH Outreach Training event with **20** People trained. The DART rate reduction over the next 5 years was set from .

The Committee Members have continued to meet quarterly since the onset of this SEP and their work has resulted in the following accomplishments during FFY 2019:

- October 2018 - September 2019: Compliance conducted 23 inspections; Consultative Services conducted 4 surveys; and ETTA conducted a 1 training event.
- Of the 23 Compliance inspections conducted, 80 citations were issued for the hazards associated with:
 - Lock-out/tag-out;
 - fire extinguisher;
 - hazard communication program and associated training;
 - fork trucks;
 - personal protective equipment for eyes and face;
 - machine guarding;
 - electrical;
 - eyewash;
 - material storage/racking; and
 - walking working surfaces including guard rails/fall protection/ladders/ and stairways
- Ergonomic issues (musculoskeletal disorders - MSDs) should be identified through information obtained from the OSHA 300 logs and/or if a company's rates are increasing. Refer to Chapter XVII - Ergonomics Inspection Procedure for guidance on proceeding with citations and issuing the appropriate hazard alert letter (Appendices C-F) to the employer. Codes S 16 & S 17 are associated with the ergonomic citations and letters.
- PSIM provides the most current BLS injury and illness data and DART rates. The NC BLS DART rate for NAICS 4244 was 3.4 in 2018. The SMP Goal for this SEP is to reduce the DART Rate for NC establishments by 5% (1% per year) based on available data from the most current 5 years. DART rates from the years 2012-2016 were used as a baseline with an average DART rate of 3.5. A 5% reduction would take the DART rate down to 3.3 at the end of the 5-year SMP.

FFY 2019 (2018 DART rate) – 3.465

FFY 2020 (2019 DART rate) – 3.430

FFY 2021 (2020 DART rate) – 3.369

FFY 2022 (2021 DART rate) – 3.336

FFY 2023 (2022 DART rate) – 3.302

- The NC DART rate for 2018 was 3.4 which is at or below the 1% goal for FFY 2019.
- Contributing events include injuries due to
 - falls, slips and trips
 - ergonomic type injuries including sprains, strains, tears to body parts such as, the back and lower extremities
 - stuck by injuries

Committee Action Items:

- The Committee will continue to review citations issued, and provide employers with additional training, information and assistance, as needed.
- Distribution of Consultative Services brochures during Compliance inspections will continue.
- Ergonomic letters sent as a result of ergonomic issues identified during inspections will be tracked. Optional codes include the S16 (General Duty Ergonomic Citation Issued) and S17 (Ergonomic Letter Alert Letter issued). ERGO letters are available in OE and include OS 0430, 3435, 0440, 0445, 0450, 0455, 0460 and 0465.
- Our OSHNC Industrial Data Report (IDR) #51 can be utilized and reviewed. Additional information added to the IDR revision included: machine guarding, ergonomic issues, electrical, hexavalent chromium, fire extinguisher inspection, rodent control, storage height of boxes, ventilation and load rating capacity.
- Publications and resources that are available to assist with the Grocery and Related

Product Merchant Wholesalers SEP inspections include:

1. OPN 145C - Special Emphasis Program for Grocery and Related Product Merchant Wholesalers, currently being revised;
2. Industry Guide 113 - Grocery & Related Product Wholesale Industry Safety and Health Management Program;
3. OSHA Pocket Guide - Worker Safety Series Warehousing; and
4. Grocery Warehousing - Ergonomics
<https://www.osha.gov/SLTC/etools/grocerywarehousing/storage.html>
5. Industrial Data Report # 51-3

This Committee is on target for most of the goals outlined in the Strategic Plan for FFY 2020, at this point the number of compliance inspection is less than ½ of the 20 projected for FFY 2020 due to COVID 19 and the temporary pause in conducting programmed planned inspections. With regular inspection activity, I believe we will be able to meet the goal by the end of the FFY and continue to reduce the DART rate. Consultative services are offering their services through interventions. ETTA is developing a Webinar to address associated with grocery and related product merchant wholesalers along with food manufacturing.

Special thanks go to the Grocery and Related Product Merchant Wholesalers SEP Committee Members for their hard work and efforts, and to the Compliance Officers who inspect the NAICS code 4244 establishments.

Thanks!

Meeting Minutes

Meeting Description: Grocery and Related Product Wholesalers SEP Committee Meeting

Desired Results: Lower the injury and illness rate in NAICS 4244XX in North Carolina

Date: 06/09/2020

Grocery SEP Team Members: “X” = Present

Jill Warren (Chairperson)	x
Carlene Harris (ETTA)	x
Karen Bogner (PSIM)	x
Anne Weaver (PSIMS)	Not available
Peggy Reme (Compliance - West)	x
Russ DeShield (Compliance – West)	Not available
Courtney Phillips (Compliance – East)	Not available
James Zepede (Compliance – East)	Not available
Lori Kees (Consultative Services)	x
Holly Pups (Compliance – East)	x
Starsky Martin (ETTA)	x
Mark Luniewski (Consultative Services)	x

Other Attendees:

Griselle Negron (Compliance – West)	x
Curt Hobson (Compliance – West)	x
Paul Sullivan (Bureau Chief – West)	x
Scott Mabry (Assistant Deputy Commissioner)	x
Laura Crawford (Supervisor-District Iv)	x

1. DISCUSSION ITEMS:

- a. Welcome and thank you to everyone conducting Grocery and Related Product Wholesalers SEP inspections.
- b. Goals for 2020 and current inspections numbers were reviewed
 - i. Goals FY 2020 – 20 Compliance Inspections, 3 Consultative Surveys and 1 ETTA training event.
 - ii. As of 6/1/2020, 9 compliance inspections have been conducted.
- c. Reviewed published 2018 Dart Rates for NAICS 4244: NC – 3.0; US - 4.0

2. REVIEW OF OLD ACTION ITEMS:

- a. OPN 145C required 300 logs to be emailed to Anne Weaver, PSIMs, for all Grocery SEP inspections (for review during the SEP meetings). Since we have gone to the paperless system in OE, the 300 logs can be added to OE. After a trial run, it determined that CSHOs will add the OSHA 300 logs into OE.

Action: Changes made to OPN, review changes to the OPN. **Complete**

- b. During review of OSHA Logs for the March Grocery SEP inspections the following questions were raised:
 - i. One NAICS code 424470 was on both the Amputations SEP and Grocery SEP. How should we handle this?

Action: Jill Warren contacted Paul Sullivan who explained that the Amputation SEP inspection should not be expanded. See OPN 149 - F.3.b. The inspections for the Amputation SEP are pulled separately using the criteria specified in OPN 149. This is not the same list used for other program planned inspections pulled from the general industry schedule including other SEPs therefore it shouldn't affect the Grocery SEP inspection numbers. **Complete**

- ii. Should those inspections of employers with NAICS code 4244 be counted in a total number of Grocery SEP inspections if a Grocery SEP inspection was not conducted?

Action: Jill Warren looked into this after the meeting and it was determined that all inspections conducted in the 4244 NAICS code will be counted. According the OPN 145C – H. BLS data will be used to determine the effectiveness of this industry emphasis.... State activity will be tracked on a monthly basis and will be reported on the performance indicator report (PIR). Therefore, all inspections conducted in the 4244 NAICS code will be recorded under the Grocery SEP. **Complete**

- iii. Should we add Amputation SEP – OPN 149 to list of reference documents for pre-planning under 2. c.?

Action: Added. **Complete**

- iv. If you are there for a programmed planned Amputation SEP, should we expand to Grocery SEP? If we are there for a Grocery SEP inspection, should we add Amputation SEP?

Action: Grocery SEP inspections are comprehensive so machine guarding should be addressed address during the inspection. Amputation SEP inspections should not be expanded see (i). **Complete**

- v. Are the SEPs even flagged on the assignment sheet?

Action: Grocery SEPs are not flagged, look for the NAICS code when looking for a Grocery SEP inspection. **New Action Item:** Paul Sullivan requested that PSIMs create a separate inspection list for Grocery SEP inspections. **Complete**

3. REVIEW OF INSPECTIONS, DISCUSSION, AND NEW ACTION ITEMS

- a. Reminder - Provide Consultative Services information to employers.

Action: This will be a reoccurring action item.

- b. Reminder - Send Ergo hazard alert letter to those employers experiencing ergonomics issues and make sure to code properly in OE (S17).

Action: This will be a reoccurring action item.

- c. Review of OSHA Logs for the most recent Grocery SEP Inspections
 - i. Pepsi-Cola Bottling Company of Hickory, N.C., Inc.-Inspection #318192820, programmed planned, OPN 145C Grocery SEP inspection. Requested OSHA 300 logs.

DART rates:

2017-14.9 (5 recordable DART injuries. 3 (60%) were strain/sprain injuries, 1 (20%) was a cut requiring medical attention, and 1 (20%) involved a crushing injury to two fingers)

2018- 0.0 (1 medical injury cases involving a severely bruised hip)

2019-3.0 (1 DART injury that involved a strain/sprain injury from a slip/trip/fall)

Comments: This inspection was in-compliance and the Ergo DART rate was low and decreasing. CSHO made verbal recommendations.

- ii. McLane Foodservice Distribution, Inc.-Inspection #318193208, complaint inspection, inspection not expanded to cover SEP. 300 logs provided in OE documents. See Attachment 2.

DART rates:

2017-3.5 (4 stuck by, 2 strains/sprains, 1 fall)

2018-1.7 (2 strains/sprains, 1 slip/trip/step on)

2019-3.5 (2 struck by, 4 strains/sprains, 1 caught in between)

Comments: The inspection originated from a complaint and was not expanded to cover the Grocery SEP. Ergonomics not addressed.

- iii. Scott Mabry commented that there has been an increase in forklift/material handling accidents.

Action: Jill Warren will follow-up with an email to supervisors of the increase and reminding CSHOs to address forklifts and material handling at specified in OPN 145 E.3.ii. Powered Industrial Trucks.

- d. Review updates to Grocery SEP FY 2021 SMP.

Action: Updated for FY 2021. No changes to content. **Complete**

- e. Review updates to OPN 145C.

Action: Update DART rates 2016-2018, list OPN 149 Amputation SEP to List of Documents, change handling of 300 logs to uploading 300 logs into OE. **Complete**

- f. Holly Pups (Wilmington) replaced Idelisse Perez on the committee. **Complete**

- g. Russ DeShield asked why Grocery and Related Product Merchant Wholesalers SEP and Food Manufacturing SEP are separate.

Action: Addressed at the meeting. Paul Sullivan commented that it is easier to track the data when the NAICS codes are separated. **Complete**

4. Consultative Services Update (Lori Kees)

- a. Nothing scheduled at this point.

5. ETTA Update (Starsky Martin)

- a. Creating an awareness training presentation for Food and Grocery SEPs. ETTA will schedule outreach presentations and webinars.

6. PSIMS Update (Karen Bogner)

- a. Paul Sullivan requested that a separate list for Grocery SEP inspection be created.

Action: Karen created a separate programmed planned inspection list for the Grocery SEP NAICS code 4244. **Complete**

NEXT MEETING: September 1, 2020 at 1:30 PM, please reserve your conference room if in the office.

Thanks for helping make the Grocery SEP a success!

Submitted by: Jill Warren

Meeting Minutes

Meeting Description: Grocery and Related Product Wholesalers SEP Committee Meeting

Desired Results: Lower the injury and illness rate in NAICS 4244XX in North Carolina

Date: 03/10/2020

Grocery SEP Team Members: "X" = Present

Jill Warren (Chairperson)	x
Carlene Harris (ETTA)	Not available
Karen Bogner (PSIM)	x
Anne Weaver (PSIM)	Not available
Peggy Reme (Compliance - West)	x
Russ DeShield (Compliance – West)	x
Courtney Phillips (Compliance – East)	x
James Zepede (Compliance – East)	x
Lori Kees (Consultative Services)	x
Idelisse Perez (Compliance – East)	Not available
Starsky Martin (ETTA)	Not available
Mark Luniewski (Consultative Services)	x

Other Attendees:

Marcy Collyer (ETTA)	x
Griselle Negron (Compliance – West)	x
Rob Maedje (Compliance – West)	x
George Thrower (Compliance – West)	x
Mike Hayward (Compliance – West)	x
Beverly Stone (Compliance – West)	x
Brian Kemppainen (Compliance – West)	x
Dawn Reynolds (Compliance – West_)	x
Chris Ray (Compliance – West)	x
Curt Hobson (Compliance – West)	x
Chris Jasion (Compliance – East)	x
Madelyn Edwards (Compliance – East)	x
Todd Waller (Compliance – East)	x

1. DISCUSSION ITEMS:

- a. Welcome and thank you to everyone conducting Grocery and Related Product Wholesalers SEP inspections.
- b. Goals for 2020 and current inspections numbers were reviewed
 - i. Goals FY 2020 – 20 Compliance Inspections, 2 Consultative Surveys and 1 ETTA training event.
 - ii. As of 2/29/2020, 8 compliance inspections have been conducted.
- c. Reviewed published 2018 Dart Rates were NC – 3.0/US - 4.0 for NAICS 4244

2. REVIEW OF OLD ACTION ITEMS:

- a. OPN 145C required 300 logs to be emailed to Anne Weaver, PSIMs, for all Grocery SEP inspections (for review during the SEP meetings). Since we have gone to the paperless system in OE, the 300 logs can be added to OE. Is it still necessary to email the 300 logs?

Action: 300 logs are only required to be loaded into OE if they are pertinent to the casefile. For this SEP, we will request 300 logs for all Grocery SEP inspections be loaded into OE as attachments. Jill Warren sent an email to Bureau Chiefs and supervisors requesting CSHOs add the logs to the attachment section of OE instead of emailing the logs so they can be printed and reviewed during the SEP meetings.

Update: There have been 4 inspections since the last meeting.

Sysco Raleigh, LLC – Inspection 318183670, No logs were uploaded into OE, Summary data was entered OE.

The North State Provision Company, Incorporated – Inspection 318185501, Logs were not maintained. 1 amputation in 2018, logs were not loaded into OE. Summary data was loaded into OE.

Performance Produce, LLC – Inspection 318189941 – just opened 2/19, summary entered, no logs uploaded.

K.L.B. Enterprises, Incorporated – Inspection 318190618 – just opened 2/26, no injuries.

We tried this method for a 3-month period and found that 300 logs were not added and had to be requested. In the future, just plan on requesting 300 logs. **Action:** We will have to change the OPN to reflect the new procedure.

- b. Grant Quiller had asked about adding 4248 NAICS in addition to the 4244 NAICS to the Grocery and Related Product Wholesalers SEP.

Action: Karen Bogner reiterated that NAICS code 4248 – Beer, Wine, and Distilled Alcoholic Beverage Merchant Wholesalers was not considered for this SEP or any other because there is no data collected via the North Carolina BLS Survey for NAICS 4248. Only US BLS data is available. Also, there are only 157 employers within this NAICS code that have 11 or more employees. Due to the small sample size, we can not legally defend the selection process with the limited employers in our state and no injury/illness

data. Additionally, there would be no way to track the impact to further justify adding the NAICS code to an SEP.

3. REVIEW OF INSPECTIONS, DISCUSSION, AND NEW ACTION ITEMS

- a. Reminder - Provide Consultative Services information to employers.

Action: This will be a reoccurring action item.

- b. Reminder - Send Ergo hazard alert letter to those employers experiencing ergonomics issues and make sure to code properly in OE (S17).

Action: This will be a reoccurring action item.

- c. Review of osha logs for the most recent grocery SEP inspections:

- i. **Blue Line Foodservice Distribution, Inc.** (Insp. #318181088) – 43-56 employees – high DART rate in 2017 and 2018 due to 3 ergonomic injuries, 4 struck by and 1 caught in between injury. No ergonomics hazard alert letter was sent. 50% of injuries in 2016-2017 were ergonomics related. Letter was sent.

- ii. **Sysco Raleigh, LLC** – Inspection 318183670, Carolina Sharp Company, accident investigation (amputation), inspection not expanded to cover the SEP. Requested OSHA 300 logs - 2016 DART Rate 2.6, 2017 DART Rate 2.1, 2018 DART Rate 3.4.

- iii. **The North State Provision Company, Incorporated** – Inspection 318185501, programmed planned, OPN 149 Amputation SEP, Grocery SEP not addressed, 1 amputation 2018 (cut tip of finger on band saw, cutting meat). Requested OSHA 300 logs – 2016 and 2017 DART Rates 0, 2018 DART Rate 4.0.

- iv. **Performance Produce, LLC** – Inspection 318189941 – follow up, 2019 DART Rate 4.29 (1 laceration), 2018 DART Rate 4.18 (1 back injury).

- v. **K.L.B. Enterprises, Incorporated** – Inspection 318190618 – programmed planned, just opened 2/26, no injuries 2017-2019. After the meeting, CSHO discovered that this employer was actually a food manufacturer and the NAICS code we had was incorrect.

Action: Review NAICS code and adjust SEP numbers if necessary.

- d. How does the new Amputation SEP affect the Grocery SEP

- i. There is one NAICS code that overlaps, 424410 with the Amputation SEP. The North State Provision Company, Inc. was inspected under the Amputation SEP and a Grocery SEP inspection was not conducted. Should this have been done under both SEPs?

Action: Jill Warren contacted Paul Sullivan who explained that the inspection should not have been expanded and CSHOs who encounter this situation should just do the Amputation SEP inspection. See OPN 149 - F.3.b. “For program planned inspections, CSHOs will indicate during the opening conference that an SEP programmed inspection is being conducted for amputation hazards. The inspection will be partial in scope and will involve evaluating onsite machinery for machine guarding hazards, reviewing the employer’s lockout/tagout policies/procedures, and addressing any serious hazards in plain view. After obtaining the employer’s consent to continue

with the inspection, the CSHO will proceed with the partial inspection by utilizing the inspection guidelines as outlined in FOM Chapter III—Inspection Procedures.” The inspections for the Amputation SEP are pulled separately using the criteria specified in OPN 149. This is not the same list used for other program planned inspections pulled from the general industry schedule including other SEPs therefore it shouldn’t affect the Grocery SEP inspection numbers.

- ii. Should the inspections of employers with NAICS code 4244 be counted in a total number of Grocery SEP inspections if a Grocery SEP inspection was not conducted.

Action: Jill Warren looked into this after the meeting and it was determined that all inspections conducted in the 4244 NAICS code will be counted. According the OPN 145C – H. BLS data will be used to determine the effectiveness of this industry emphasis....State activity will be tracked on a monthly basis and will be reported on the performance indicator report (PIR). Therefore, all inspections conducted in the 4244 NAICS code will be recorded under the Grocery SEP.

- e. Consultative Services Update (Lori Kees)
 - i. Nothing scheduled at this point.
 - ii. Compliance should promote consultative services during Grocery SEP inspections
 - iii. Lori Kees obtained a list of employers with 4244 NAICS codes and will send out to the consultants to do interventions where they visit the sites and promote consultative services.
- f. ETTA Update (Marcy Collyer)
 - i. Nothing scheduled at this point.
- g. PSIMS Update (Karen Bogner)
 - i. There are 75 employers with NAICS code 4244 on the general schedule list.
- h. After the meeting Russ DeShield asked why Grocery and Related Product Merchant Wholesalers SEP and Food Manufacturing SEP are separate.

Action: Will address this question at the next meeting.

NEXT MEETING: June 9, 2020 1:30 PM, please reserve your conference room.

Thanks for helping make the Grocery SEP a success!

Submitted by: Jill Warren

Meeting Minutes

Meeting Description: Grocery and Related Product Wholesalers SEP Committee Meeting
Desired Results: Lower the injury and illness rate in NAICS 4244XX in North Carolina

Date: 12/02/2019

Grocery SEP Team Members: "X" = Present

Jill Warren (Chairperson)	x
Carlene Harris (ETTA)	Not available
Karen Bogner (PSIM)	x
Anne Weaver (PSIMS)	x
Peggy Reme (Compliance - West)	x
Russ DeSheild (Compliance – West)	Not available
Courtney Phillips (Compliance – East)	x
James Zepede (Compliance – East)	Not available
Lori Kees (Consultative Services)	x
Idelisse Perez (Compliance – East)	x
Starsky Martin (ETTA)	x
Mark Luniewski (Consultative Services)	Not available

Attendees:

Scott Mabry (Assistant Deputy Coordinator)	x
Paul Sullivan (Bureau Chief – West)	x
Leaton Jones (OSHA Program & Review Analyst)	x
Griselle Negron (Compliance – West)	x
Grant Quiller (Compliance – West)	x
Curt Hobson (Compliance – West)	x
Bob Tipton (Compliance-West)	x
Julie Martin (ETTA)	x
Ed Hardy (ETTA)	x
Marcy Collyer (ETTA)	x
Judith Niconienko (State Plan Coordinator)	x
Kay Knezevich (Compliance – West)	x
Denise Bellew (Compliance – West)	x
Robin Ewart (Compliance – West)	x
Leighton Dowdle (Compliance – West)	x
George Calver (Compliance – West)	x
Celeste Hardy (Compliance – East)	x
Chris Jasion (Compliance – East)	x
Howard Laurie (Compliance – East)	x
Ira Griffith (Compliance – East)	x
Lafayette Atkinson (Compliance Supervisor – East)	x

1. DISCUSSION ITEMS:

- a. Welcome to new committee members and thank you to everyone conducting Grocery and Related Product Wholesalers SEP inspections.
- b. Final numbers for 2019, goals for 2020 and current inspections numbers were reviewed
 - i. FY 2019 - 23 Compliance Inspections, 4 Consultative Surveys, 1 ETTA training event
 - ii. FY 2020 Goals – 20 Compliance Inspections, 2 Consultative Surveys and 1 ETTA training event.
 - iii. FY 2020 To date – 4 compliance inspections have been conducted. Thank you to those conducting inspections.
- c. Newly published 2018 Dart Rates were discussed NC – 3.0/US - 4.0 for NAICS 4244

2. REVIEW OF OLD ACTION ITEMS:

- a. Send an email to Bureau Chiefs, Supervisors and Ash to remind Compliance of the goals of the Grocery SEP and to review OSHA Logs, discuss any trends with the employer, send the logs to Anne Weaver, PSIMS, to be reviewed by the Grocery SEP Committee, send an ergonomics hazard alert letter to employers as needed, and code in OE (S 17).

Action: Jill sent an email on October 15, 2019 (see Appendix 1). **Completed.**

- b. Lee Peacock requested that the ergonomics hazard alert letter be included in the OPN as an Appendix. Julie Martin suggested the development of a checklist to be added to the OPN which includes the requirement to send OSHA 300 Logs to PSIMS, sending an ergonomics hazard alert letter, and coding it in OE. Dawn reviewed normal citations/hazards encountered during a grocery inspection including fire extinguishers, forklifts, docks, and electrical.

Action: The ergonomics hazard alert letter is provided in OE and FOM Chapter 17 Ergonomics. A list of hazards to address is provided in OPN 145 C Special Emphasis Program for Grocery and Related Product Merchant Wholesalers. An industry-specific Industry Data Report (IDR) for NAICS 4244 is provided under the FIS on One Stop Shop and is referenced in the OPN. See Attachment 2.

Another handy reference is OSHA 3220 OSHA Pocket Guide for Warehousing. See Attachment 3.

Discussion: Julie Martin requested the addition of a simple checklist to OPN 145 which included the topics addressed in OPN 145C-3. Inspection Process. After the meeting Paul Sullivan, West Bureau Chief, said he would prefer not to add a checklist since it is a comprehensive inspection and the checklist may limit the inspection.

- c. Check to make sure ergonomics hazard alert letters have been sent and coded for Mendelez Global and Performance Food Group.

Action: Dawn checked with supervisors and these files were closed. S17 was added to OE. No letters were uploaded into OE. **Completed.**

- d. Inspections at Simpson Produce, US Foods, and Swift Beef are already complete, and no ergonomics hazard alert letters were sent or coded in OE.

Action: Dawn checked, and these files were already closed. Code S17 was added to OE. No letters were uploaded to OE. **Completed.**

- e. Lafayette Atkinson requested that Idelisse Perez be appointed as a Grocery SEP committee member.

Action: Idelisse was appointed alternate committee member. **Completed.**

3. REVIEW OF NEW ACTION ITEMS:

- a. Reminder - Provide Consultative Services information to employers.

Action: This will be a reoccurring action item.

- b. Reminder - Send Ergo hazard alert letter to those employers experiencing ergonomics issues and make sure to code properly in OE (S17).

Action: This will be a reoccurring action item.

- c. OPN 145C required 300 logs to be emailed to Anne Weaver, PSIMs, for all Grocery SEP inspections (for review during the SEP meetings). Since we have gone to the paperless system in OE, the 300 logs can be added to OE. Is it still necessary to email the 300 logs?

Action: 300 logs are only required to be loaded into OE if they are pertinent to the casefile. For this SEP, we will request 300 logs for all Grocery SEP inspections be loaded into OE as attachments. Jill Warren will send an email to Bureau Chiefs and supervisors requesting CSHOs add the logs to the attachment section of OE instead of emailing the logs so they can be printed and reviewed during the SEP meetings. We will try this method for a 3-month period and discuss at the next meeting.

- d. Grant Quiller had to leave the meeting early but intended to ask about the 4248 NAICS code. During a previous meeting, he had questioned why NAICS code 4248 was not included with 4244 since NAICS 4248 had a high recordable rate of 6.1 and were mostly distributors. Grant would like to open this back up for discussion at the next meeting.

Action: Karen Bogner provided information via email that NAICS code 4248 – Beer, Wine, and Distilled Alcoholic Beverage Merchant Wholesalers was not considered for this SEP or any other because there is no data collected via the BLS Survey for NAICS 4248. Only US BLS data is available. Also, there are only 157 employers within this NAICS code that has 11 or more employees.

Action: Further discussion at the next meeting.

4. REVIEW OF OSHA LOGS FOR THE MOST RECENT GROCERY SEP INSPECTIONS:

- a. Suiza Dairy Group, LLC (Insp. #318180114) – 15 employees- high DART rates for 2016 and 2017 due to 3 slip/trip/falls and 1 ergonomic injury. No ergonomics hazard alert letter was required or sent. **No action required.**

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- b. Blue Line Foodservice Distribution, Inc. (Insp. #318181088) –43-56 employees – high DART rate in 2017 and 2018 due to 3 ergonomic injuries, 4 struck by and 1 caught in between injury. No ergonomics hazard alert letter was sent. 50% of injuries in 2016-2017 were ergonomics related.
Action: Jill Warren will talk to the supervisor to discuss sending an ergonomics hazard alert letter and coding S17.
- c. Sysco Charlotte, LLC (Insp. #318182037) -430-450 employees – Dart rates were above the NC average of 3.0. About 50% of injuries each year were related to ergonomics. Over 13% were related to struck by incidents and over 14% were related to slips/trips/falls. No ergonomics hazard alert letter was sent. There were a high number on ergonomic related injuries.
Action: Jill Warren will talk to the supervisor to discuss sending an ergonomics hazard alert letter and coding S17.
- d. Rolling Frito-Lay Sales LP (Insp. #318183225) – No injuries. No ergonomics hazard alert letter was required or sent. **No action required.**

NEXT MEETING: MARCH 10, 2020 1:30 PM

Thanks for helping make the Grocery SEP a success!

Submitted by: Jill Warren

Grocery SEP
12/02/2019

Appendix 1. 10/15/19 email

Warren, Jill C

From: Warren, Jill C
Sent: Tuesday, October 15, 2019 11:50 AM
To: Bogner, Karen; DeShield, Russ; Harris, Carlene; Kees, Lori; Luniewski, Mark; Martin, Starsky; Niconienko, Judyth; Perez, Idelisse; Phillips, Courtney; Reme, Peggy; Reynolds, Dawn; Warren, Jill C; Weaver, Anne; Zepede, Jim; Atkinson, Lafayette; Brown, Nicole; Hill, Neesia; Miles, Bruce; Moore, Chris; Thibodeaux, Kaye; Cagle, Jennie; Crawford, Laura; Hall, Nancy; Harris, Ben; Knezevich, Kay; Peacock, Lee; Sullivan, Paul
Cc: Geddie, Ed
Subject: Grocery SEP

Good afternoon,

Following the Grocery SEP meeting on 9/16/19, the following items were discussed by our Committee and need to be reviewed with Compliance Officers to ensure the information in the Grocery and Related Product Merchant Wholesalers - OPN 145 C, is being followed:

- With regard to the Grocery and Related Product Merchant Wholesalers SEP [OPN 145C], please make sure your Compliance Officers are reviewing the OSHA Logs provided by the employer and discussing any trends noted. Also, please make sure these related OSHA Logs are sent to Anne Weaver, PSIMS, so they can be reviewed by the Grocery Committee at their quarterly Grocery SEP Meetings. This requirement is documented in OPN 145 C, Section E.3.a.i.D.2.
- Also, please make sure Compliance Officers are coding the Grocery inspections correctly for Ergonomic issues. We are still seeing inspections where ergonomic issues are occurring without coding. These inspections should be coded with an S17 ERGO HAZARD and in addition, an Ergonomics letter sent to the employer.

Please let me know of any questions or concerns.

Thanks for your assistance!

Jill Warren, CIH
Health Compliance Officer

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